latte River Power Authority offers exciting careers in a variety of areas including, but not limited to:

#### Accounting/Finance

- Accounting
- Accounts Payable
- Auditing
- Budgeting
- Financial Analysis
- Purchasing

#### Corporate Services

- Administrative Services
- Health & Safety
- Human Resources
- Information Technology

#### Customer Service & Environmental Programs

- Energy Services
- Engineering Environmental
- Environmental Compliance
- Marketing & Communications



#### Electric Operations

- CAD Drafting
- Engineering -Mechanical, Electrical
- Substation
- System Operations
- Telecommunications

#### Power Production

- CAD Drafting
- Engineering -Mechanical, Electrical
- Fuel Handling
- Instrument & Electrical
- Maintenance
- Operations





PLATTE RIVER
POWER AUTHORITY

Estes Park • Fort Collins • Longmont • Loveland

The Energy We Live By  $^{\text{\tiny TM}}$ 

2000 East Horsetooth Road Fort Collins, Colorado 80525-5721 970.226.4000 www.prpa.org



Platte River Power Authority generates and delivers reliable, low-cost and environmentally responsible electricity to its owner communities of Estes Park, Fort Collins, Longmont and Loveland, Colorado.





Platte River's Headquarters is located in Fort Collins and its generating and transmission facilities are located along Colorado's Front Range.

# Check out any of the various job descriptions for positions at Platte River Power Authority

# Accounts Payable Specialist

Ensures vendors are paid in an accurate and timely manner. Qualifications include a high school diploma, or equivalent, plus one year of experience in accounts payable. Excellent computer skills in Microsoft Office and experience using accounting software.

#### Administrative Assistant

Performs complex word processing and spreadsheet projects, records filing and maintenance, mail delivery and front desk support in addition to providing other software support including PowerPoint and database. Qualifications include a high school diploma, or equivalent, and at least two years of additional training in college, secretarial school or equivalent business experience plus word processing experience and general computer literacy.

#### CAD Technician

Converts existing drawings to AutoCAD files with emphasis on electrical, control and mechanical drawings; create new drawings; and revise existing drawings. Qualifications include a high school diploma, or equivalent, plus additional course work in drafting and one year of experience in the application of computerized drafting skills.

#### Carpenter

Completes rough and finish carpentry, demoliltion, dry-wall hanging, ceiling tile installation and repair, concrete, minor electrical wiring, plumbing repairs, furniture building, modification and repair; door and window installation, wood finishing, painting and wallpaper installation, exterior building and roof repairs, safe operation of forklift for deliveries and materials handling, as well as miscellaneous building and grounds duties, as assigned. Qualifications include at least five years of carpentry experience, including new construction, remodeling and finish carpentry, etc.

#### Engineer (Electrical, Results, Mechanical or Environmental)

Designs, tests and monitors construction of systems and solutions. Qualifications include Bachelor's degree in civil, mechanical, electrical or environmental engineering.

#### Facilities Maintenance Worker

Performs building and grounds maintenance, assists with new construction and remodeling projects and repairs and operates power equipment. Qualifications include a high school diploma, G.E.D. or vocational training and/or three years of experience.

# Fuel Handling Operator

Operates heavy equipment and coal handling systems, unloads coal trains and hauls ash. Qualifications include high school diploma, or equivalent, and basic computer skills. Experience operating Bobcats® and heavy equipment is required.



### Health & Safety Technician

Organizes, plans and implements various health, safety, wellness plans and programs and administers the Workers' Compensation program. Qualifications include a high school diploma, or equivalent, undergraduate college work in an appropriate field, FF-I, Colorado State EMT certification and at least five years experience in safety, fire suppression and health.

## Plant Operator

Operates plant eqipment and systems in support of the Rawhide Energy Station. Associates' degree in Energy Production preferred.

#### IT Systems Programmer

Evaluates, develops, maintains, modifies and implements software systems in support of Platte River's essential business functions. Qualifications include a Bachelor's degree in Computer Information Systems, or a related field, and systems analysis and programming experience using Visual Basic, Active Server Pages, MS Access and SQL/SQL Server.

# Substation Technician Apprentice

Assists Substation Technicians in maintaining electrical substation and transmission equipment including breakers, transformers, battery chargers, cables, switchgear and other hardware in substations. Qualifications include five years experience in an electrical or mechanical field and/or an Associate's Degree.

#### Human Resource Specialist

Oversees recruitment process, including interviewing, selection, employee orientation and retention programs. Maintains files, records and database (GEAC). Assists in payroll, benefits and other human resource activities. Qualifications include a Bachelor's Degree in Human Resources, or releated field and two years of experience in the human resources field.